

Texas Ranger Public Safety Education Center

Reservation Request Form

Texas Ranger Hall of Fame & Museum
PO Box 2570
Waco, TX 76702-2570
Telephone: (254) 750-8631 Fax: (254) 750-8629

Mission Statement:

The Texas Ranger Public Safety Education Center provides non-profit and government organizations with classroom space to deliver educational programs and train program staff and volunteers.

Program Coordinator Information

Name:	<input type="text"/>		
Organization:	<input type="text"/>		
Address:	<input type="text"/>	City, State, Zip	<input type="text"/>
Telephone #:	<input type="text"/>	Cell Phone #:	<input type="text"/>
Fax #:	<input type="text"/>	Email:	<input type="text"/>

Program Specifications

Program Date:	<input type="text"/>	Type of Program:	<input type="text"/>
Start Time:	<input type="text"/>	End Time:	<input type="text"/>
# of Participants:	<input type="text"/>	Floor Plan:	<input type="text"/>
<input type="checkbox"/> Projector(s) Requested		<input type="checkbox"/> Microphone Requested	
<input type="checkbox"/> Podium Requested		<input type="checkbox"/> Wireless Microphone Requested	

Please describe the purpose of your program and floor plan specifications:

Reservation / Form Requirements:

*The Texas Ranger Public Safety Education Center **is considered reserved only after** the Education Center Coordinator at the Texas Ranger Hall of Fame and Museum receives the following items:

- (1) Completed & approved Education Center Reservation Request Form (this document)
- (2) Completed & signed Education Center Terms of Use Agreement
- (3) Completed & signed Education Center Guidelines for Use Form
- (4) \$50.00 application fee; please make checks payable to the "Texas Ranger Hall of Fame and Museum"

*All forms must be received at least two weeks in advance.

*Please note that a completed application does not guarantee your reservation. All events must be approved and Agreement signed by the Education Center Coordinator.

*Floor Plan Diagram due 7 days prior to event

Contact Education Coordinator at (254) 750-8631 or Educator@texastranger.org to confirm available dates and reservations.
